TotalInvoice for WooCommerce

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What is TotalInvoice for WooCommerce?

TotalInvoice for WooCommerce automatically generates two documents for every international order: a **Commercial PDF** (the full customs copy, with HS code, country of origin, composition and manufacturer details) and a **Customer PDF** (the same order with every customs-only field removed, ready to send straight to the customer). Both are generated together, automatically, the moment an order's status moves to Processing or Completed — or on demand from a button on the order screen.

This is a newer, simpler WooCommerce companion to the TotalInvoice Shopify app, built around the customs fields every international seller needs. A few Shopify-side features — Quotes, destination-specific HS codes, per-location split invoices — aren't part of this plugin yet; see **Not Yet Available on WooCommerce** below for the full picture before you go looking for them.

Getting Started

There's no account to sign up for and nothing to activate by hand: the moment you install and activate the plugin, it registers your site with the TotalInvoice service and stores the key it's issued, automatically. If your site happened to be offline or firewalled at that exact moment, the Settings page shows a **Retry registration** button — click it once your site is reachable again.

From there, work through this short checklist:

1. Go to **WooCommerce → TotalInvoice** and fill in your **Supplier Details** — at minimum Company name and Address, since these print on every invoice.
2. Open a product you ship internationally and fill in its **TotalInvoice** tab (HS code, country of origin, composition, manufacturer details) — see Product Customs Fields below.
3. Place a test order and move it to **Processing** to see your first invoice generate automatically, or generate one on demand from the order screen.

From this point, every order that reaches Processing or Completed is invoiced automatically — there's nothing further to do unless you want to review or email a document yourself.

Supplier Details

Found under **WooCommerce → TotalInvoice**. Shown on every generated invoice.

Field	What it's for
Company name	Your business name, printed as the supplier
Address (one line per line)	Your full postal address, each line on its own row
VAT number	Your VAT registration number
EORI number	Your Economic Operators Registration and Identification number
Shipper’s EIN / CAIN	Required by US Customs on DDP shipments of $2,500+ where you’re the Importer of Record — your IRS EIN or CBP-assigned CAIN
Email	Your contact email
Phone	Your contact phone number
Declaration text	The customs declaration statement printed above your signature
Signatory name	Who’s signing the declaration
Signatory title	Their role
Bank transfer details	Free-text payment instructions shown on the invoice
Automatic email	Checkbox — “Automatically email the customer invoice when an order is placed”

All of these are optional except Company name and Address. You can also upload a **Logo** and a **Signature** image (PNG, JPEG, GIF or WebP, up to 5MB each) right on this same page — the logo appears on every generated document, the signature beside the Signature name/title on commercial and customer invoices.

Product Customs Fields

Every product has its own **TotalInvoice** tab alongside the usual General/Inventory/Shipping tabs in the Product data panel. Fill these in for any product you ship internationally:

Field	Example
HS code	The customs commodity code for the product
Country of origin (ISO code)	e.g. GB, CN, US
Composition / material	e.g. “100% Cotton”
Manufacturer name	The manufacturer’s name
Manufacturer street	The manufacturer’s street address
Manufacturer city	The manufacturer’s city

Filling in all three manufacturer fields on a product makes TotalInvoice print a Manufacturer ID (MID) on its invoice line automatically — this is required on formal US customs entries for textile and apparel goods.

These fields currently apply at the **simple product** level only — there’s no per-variation override yet, so a variable product’s variations all share the one set of customs fields set on the parent product.

Automatic Invoice Generation

As soon as an order’s status moves to **Processing** or **Completed** for the first time, TotalInvoice generates both PDFs automatically — no action needed. Re-saving an order that’s already in one of those statuses doesn’t regenerate it; the invoice is created once, the first time the order reaches that status.

You can also generate on demand at any time from the order screen — see the next section.

Viewing and Sending an Invoice

Open any order in WP Admin — a **TotalInvoice** box sits in the side column of the order edit screen.

Before an invoice exists: the box reads “No invoice generated for this order yet,” with a **Generate invoice** button to create one on demand, ahead of the order reaching Processing or Completed if you need it sooner.

Once generated, the box shows two links — **View Commercial PDF** and **View Customer PDF** — each opening in a new tab. The file itself is streamed through your site rather than linked directly, so no API key or credential is ever exposed in the page.

Sending by email: a **Send to** field (pre-filled with the customer’s billing email) sits above a **Send by Email** button — edit the address if needed, then send. Whether this also happens automatically depends on the **Automatic email** checkbox in Settings, which covers the Customer PDF only.

Email history: the same box includes a log of past sends for this order — date, recipient, and whether each one succeeded or failed — so you can see what’s already gone out before sending again.

Not Yet Available on WooCommerce

If you’ve used TotalInvoice on Shopify, or seen it mentioned there, these features exist on that version only — not yet here:

- **Quotes.** There’s no pre-sale quote document on WooCommerce yet — only the two post-order PDFs described above.
- **Destination-specific HS codes.** Every invoice currently uses the single HS code set on the product, regardless of destination country — the per-country override available on Shopify isn’t part of this plugin yet.
- **Per-location split invoices.** There’s no multi-warehouse/fulfilment-location splitting — every invoice covers the whole order as one document.

None of this blocks the plugin from doing its core job well — generating a correct, complete commercial invoice for every order — but it’s worth knowing what’s ahead of you if you’ve seen the fuller Shopify version.

Requirements

	Minimum	Tested up to
WordPress	6.4	7.1
WooCommerce	8.0	9.4
PHP	8.0	—

WooCommerce itself must be active — the plugin won't run without it.

We always welcome suggestions for improvements or amendments to TotalInvoice — please send them to support@totalinvoice.co.uk.

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